

Centre of Excellence Social Accountability Subgroup

Tuesday 25th May 2021

11.00am to 12.00pm

Note of Meeting

Present:

Sophie Isaacson (SI)	Chair
Ronald MacDonald (RMacD)	Community Lead on Centre of Excellence
Jo-Anne Ford (JF)	Chief Officer Skye and Lochalsh Council for Voluntary Organisations
Anne Gillies (AG)	Chair, Raasay Community Council
Trish Gray (TG)	Senior Project Lead, RRHEAL
Roslyn MacDonald (RM)	RRHEAL Administrative Officer
Fiona Wellings	Lochalsh Community Trust Lead

1. Welcome and apologies

Pam Nicoll (PN) Programme Director RRHEAL

Sophie advised that Kasia from Skye council and care keen to come to meeting together with Fiona Wellings from Lochalsh Trust. If unable to attend meeting they will join the next one.

Minutes from Last Meeting

Sophie gave a brief summary of the Minutes and decided not to approve as they were just received by the group today. We had discussion around care home and care at home teams and talked about Raasay and discussion around different teams doing different things in different areas. TG directed team to look at Derek Feely report and Sophie posted this on the Teams Channel together with the National Standards for Community Engagement. **Action for SI to send out links to Derek Feely Report and National Standards for Community Engagement by email.** Talked about having a stronger voice and representation from outwith North Skye. Jo has list of services and provisions in the area and will help to disseminate message. Sophie wanted to get clarity around whole CoE project as we move forward so we understand plan and potential benefits.

2. Objectives, aims, direction

Sophie suggested it would be good idea to get an update from each of the subgroups at this meeting to see where we are all at.

TG – Update on Training & Education Subgroup. Meet every 8 weeks to allow time to follow-up on actions. Booked Mobile Skills Unit Bus to go to Skye to be based in Portree at the Skylab Centre from 30th March 2022 to 10th April 2022. Working group set up and drafting survey to ascertain what types of training would be beneficial from the bus visit. Expanded idea of having a festival of learning in Skye and Orkney had one but not run by NHS. TG is finding out what happened and looking for template of event that we can adapt to suit the needs of Skye. Asking NES events team to help with administration and will work with us and RRHEAL admin support. Hope for a face to face, blended approach with at distance representation. TG

currently working on RAP work and Sophie is doing a presentation. Asking team for any links or suggestions of who the Questback could be sent to get in touch with Trish.

Jo-Anne asking who is included in survey as can target health and social care third sector groups to share amongst them. TG advising will be ready around June and will send when ready to Skye, Localsh and South West Ross.

Ronald – Update on Digital Innovation. Main theme is creation of Skyelab and well advanced now. Campbell Grant has submitted the community interest company application and approved by Company's House. Business plan is complete which is required for HIE as they have committed to £25,000 capital spending. Campbell Grant in discussions with Ruairidh Mackinnon regarding equipment required for both Near Me and work that Ruairidh's team does to demonstrate what they can do. Kate Forbes agreed to officially launch Skyelab on 4 June at 2.00pm – small group of people involved outside building. Ruairidh keen to have signage to support work ongoing. Hoping that the Rural Centre of Excellence will be on the Government's Agenda so good that Kate Forbes will be in attendance.

Sophie spoke about the intention of subgroup to set up a mandate and how it will look at the social accountability of a centre of excellence and working alongside other subgroups. Sophie went on to briefly summarise what the group will do and who has been invited to sit on the group together with looking for further suggestions of invitations.

Fiona Wellings joined the meeting and Sophie asked the group to introduce themselves.

Working on Starting point document and have now updated since last meeting. Developing next stage for wider Skye community health and care forum. Has diagram which Sophie will send round the group with other links that were mentioned. **Action for Sophie to send group Diagram.** Diagram will include key community leads involved in through staying in touch throughout COVID, also inviting SLR community Leads and key third sector organisations in Skye and Localsh involved in health and care and other activities relevant to health and care as well as local councillors and gaps in areas which are not represented through such groups. This forum and working group will be one of our key mechanisms for community with key community leads in different areas to gather feedback and disseminate information. Diagram will go to SLR Steering group for approval. Steering group will be migrating into new partnership and we hope to be able to create platforms for maximum communication, community engagement, feedback and social accountability. Sophie has edited the Starting Point document and added in 7 national standards for community engagement. Sophie also invited people from other organisations including Skye Council and Care and Skye Young Carers, Crossroads, Alzimers Skye representative and some others. Not heard back from all but Skye Council and Care and Crossroads are very keen to attend this subgroup but unable to attend today's meeting. Sophie asking group for further suggestions as to who may be interested in joining the group.

Sophie went on to share our ideas for next steps:-

1. clear and plain English explanation of what the CoE project is about simply written and some ideas about how it might benefit people in Skye and Lochalsh both for our own group and for sharing when ready.

2. Obligation to direct the educational research and service activities towards addressing the priority health concerns of community region and national that they serve.

First stage once new Skye community health & care forum is approved is as groups are invited to join they will have a survey to complete to priorities different health & care concerns they are most concerned about and opportunity to add in any which are not currently being looked at by us and will let them add any focus groups they are involved in. This will give us an overview of the priorities and feedback at the start up.

3. in the meantime the group could potentially come up with list of key questions promoting people to think in a more socially accountable way when planning or developing projects to be shared in the future e.g. how does this idea affect people living the most remote part of your catchment area? What are the social costs of people coming to your project or event? is this event accessible to everyone?

Sophie advised she will distribute the Starting Point document to the group and also asked the group to think of other questions that could be asked of someone who is organising an event or project or the way a service will be delivered in a remote and rural area to prompt them to think in a more socially accountable way. Suggesting this can be done whilst we are waiting for other streams to be developed. **Action for Sophie to send Starting Point document to group for comments.**

3. Social Accountability Input

Undertook some work on Rural Advanced Practice Education Pathway and chatted to people for input into presentation.

Community Health & Social Care Forum – Jo-Anne asking if just Skye or Skye and Lochalsh or Skye, Lochalsh and SWR? Sophie advising was initially just north Skye but under discussion to be opened up.

Ronald adding word 'sustainability' needs to be emphasised throughout document. Agreeing with Jo-Anne that important that Lochalsh and SWR are included but that one large group would be too much and to try and replicate for these areas.

Sophie reiterated she will send out document for comments and suggesting next meeting in 8 weeks' time and Ros advised next meeting on 10th July (**corrected to 20th July**). TG suggesting not having meeting same day as other meetings.

Jo-Anne asking if appointments can be sent by email to 'jo.ford' address as has to log out of one system into NHS system to access documents and meetings and makes it easier to access. **Action for Ros to send out meetings and documents to Jo-Anne by email.**

4. Other group members

Not discussed.

6. AOCB / Date of next meeting – 20th July 2021 11.00am to 12.00pm

Nothing to add.

Future meeting dates:-

Tuesday 20th July 11.00am to 12.00pm

Tuesday 14th September 11.00am to 12.00pm

Tuesday 9th November 11.00am to 12.00pm

Actions: -

- **Action for SI to send out links to Derek Feely Report and National Standards for Community Engagement by email.**
- **Action for Sophie to send group Diagram**
- **Action for Sophie to send Starting Point document to group for comments.**
- **Action for Ros to send out meetings and documents to Jo-Anne by email.**